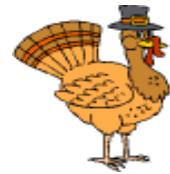




Watsonville/Aptos Adult Education News and Views

Through others, we become ourselves.

L. S. Vygotsky



Vol. 5 No. 13

The Gratitude Issue

Nov. 21, 2005

From the REGISTER-PAJARIONIAN

Receptionist class takes off

Local students looking for a career in the field of office work now have a new class to help them learn skills and transition into the desk job, thanks to a new partnership between Watsonville/Aptos Adult Education and Workforce Santa Cruz County.

In a five-month evening course, students learn skills necessary to become an office assistant, file clerk assistant or administrative assistant.

"This is a fast track to work," said Kim Iwasko, career and technical coordinator at Watsonville/Aptos Adult Ed. "This is a one-semester class that really helps these folks get work."

Apart from classroom work, students also complete an internship with the county. At the completion of a test at the end of the class, students can earn a county computer proficiency certificate or a county typing certificate. Students said they were pleased with the class.

"I'm brushing up on my phone skills and learning how to act in the business world," said Judith Sams, who hopes to re-enter the workforce after time as a housewife. "I think it will help me get a job."

Important Payroll Information

from Marjorie Martinez

To: All Certificated and Classified employees who are paid on supplemental payroll

As you know all supplemental time sheets are regularly due by the 8th of each month. Holiday deadlines for November and December will always be different. Due to cut off dates by the COE and the Holiday breaks this is a necessary processing cut off. **The time sheets for November 17 – December 13 are due by 12/05/05.**

Please mark your calendars.

Note: The hours for Nov 17 & 18 were not included in the Dec 10th pay schedule. Please call me if you have any questions.

From Jerry Figuerres, PVUSD Environmental Health and Safety Manager

There have been reports of crimes committed in the District Parking lot and just recently a robbery attempt at the bus stop in front of the DO complex. The latter incident resulted in a stabbing injury. All employees and students must take steps to reduce their potential for being a victim of crime.

Awareness of your surroundings AT ALL TIMES is key to prevention. I've attached a bulletin for your benefit.

Please take time to review it and implement these strategies. It can make a difference between keeping safe or becoming a statistic.

Report all suspicious activities, persons or incidents to Security, your Supervisor or Maintenance & Operations.

If the situation is of a serious nature, CALL 911 without delay.

The future does not make us. We make ourselves in the struggle to make it (*Freire, Pedagogy of Indignation, 2004*).

WAAE Calendar - Fall, 2005



Thanksgiving Holiday

Thursday, November 24 NO CLASSES

Friday, November 25 NO CLASSES

Saturday: November 26 NO CLASSES

Wednesday, November 23: All day and evening classes WILL meet

ESL Awards Planning Ceremony

Tuesday, November 29, Porter, 4:00-5:30

ESL Leadership Meeting

Wed., November 30, 4:00-5:30, Porter

All School Holiday Dance

Thursday, Dec. 1, 7:00pm - 9:00pm (location to be announced)

CBET Meeting

Monday, Dec. 5, 4:00-5:30, Green Valley, Rm. 6

Payroll Sheets Must be Turned in (earlier than usual)

Monday, Dec. 5

ESL Awards Ceremonies (Day and Night)

Tuesday, Dec. 13, 11:00am and 7:00pm

School Council

Wednesday, December 14, 4:00-6:00, Porter

Student Updates, and

Student Satisfaction Surveys for All Programs Due

Friday, December 16

All Faculty and Staff Holiday Potluck

Friday, December 16, 5:00-7:00, Green Valley

Parent Outreach Network

Monday, December 19, 1:00 - 3:00, Green Valley

Spring Semester Begins

Tuesday, January 3, 2006